

## Llais Cymru

### Note of Chair's action on an urgent matter

#### Recruitment of an Equity, Diversity and Inclusion Lead

I have today, Thursday 14 November 2024, authorised the use of the Chair's Action provision within Llais Standing Orders to approve an urgent matter that would normally require Board approval, but does not require the calling of an additional meeting.

I have approved, in consultation with the Chief Executive, the recruitment of an additional post to the Llais staff complement/structure of an equity, diversity and inclusion lead at an agenda for change band 7.

The Executive Team has confirmed that the permanent role is required to ensure that Llais continues to increase the focus on equity, diversity and inclusion principles and to actively shape our organisational culture and our partnership working. A job description is attached for the role that will be advertised.

In relation to the funding for the post, whilst the role is new, it will not increase the headcount of the organisation. It will replace another role in the current structure. The Job Description has been independently evaluated at a band 7. Whilst this results in a higher staff cost, I have been assured that this can be absorbed within the departmental budget.

This Chair's Action decision will be reported to the next full meeting of the Board in January 2025.

**Approved**

*Medwin Hughes* (approved by email on the 14 November 2024)

**Medwin Hughes, Chair**

.....*J.A. Thomas*..... Date: *15/11/24*

**Alyson Thomas, Chief Executive**

**Supported by (as per standing orders):**

*Karen Lewis* (approved by email on 19 November 2024)

**Non executive member of the board**

*Jason Smith* (approved by email on 20 November 2024)

**Non executive member of the board**

*Grace Quantock* (approved by email on 21 November 2024)

**Non executive member of the board**