

**Item: 22**

**Title:** Forward Look and Board Work Programme 2024-2025

<b>Gweithredu / Action required</b>	For assurance and information.
<b>Amseru / Timing</b>	Routine
<b>Argymhelliad / Recommendation</b>	The Board is asked to note the agreed Forward Work Programme for the Board. The Forward Work Programme was endorsed by the Board at its meeting at the end of April 2024 and will be reviewed at each Board Meeting.
<b>Risg / Risk</b>	It is important for the Board to have an annual plan of Board business, learning, and development. This will help the Board to meet its overall development needs and provide clarity of the pattern of its meetings. Without this scheduled approach there is a risk that the Board will not meet its objectives and will not fulfil its responsibilities for good governance, openness, and transparency.
<b>Cyllid / Finance</b>	There will be some financial implications in delivering Board Meetings, Briefing Sessions, and learning/development for the Board. However, this will be regularly assessed and evaluated and will be funded from existing budgets.
<b>Amcan cynllun blynyddol / Annual plan objective Amcan cynllun strategol/ Strategic plan objective Amcan cynllun 100 diwrnod / 100 day plan objective</b>	This Forward Work Programme for the Board is designed to enable and facilitate the achievement of the organisation's objectives in a planned and open approach.
<b>Cydraddoldeb, amrywiaeth a chynhwysiant / Equity, diversity and inclusion</b>	Matters of equity, diversity and inclusion will feature on the programme of learning and development for the Board as specific items and as features of other items.

<b>Cyfathrebu / Communications</b>	Please tick one of the following boxes if this activity will have an impact on: <b>Internal:</b> our people <input checked="" type="checkbox"/> <b>External:</b> our customers/partners/stakeholders <input checked="" type="checkbox"/> <b>External:</b> our organisation's reputation <input checked="" type="checkbox"/>
<b>Cymeradwyaeth / Approval/Clearance</b>	This paper has been cleared by the Chief Executive.
<b>Trafodaethau neu penderfyniadau blaenorol / Previous discussions or decisions</b>	The Board agreed a forward work programme for 2023/2024. This Work Programme and Forward Look has been developed following the Board undertaking an independently facilitated review of its own effectiveness in February 2024. The work programme was finalised at the Board Briefing Session on the 27 March 2024 and endorsed by the Board at its meeting at the end of April 2024.
<b>Awdur Cyflwyno / Author/presenting</b>	Interim Board Secretary
<b>Dyddiad / Date</b>	16 July 2024
<b>Cefndir / Background</b>	
<p>The Board agreed a forward work programme for 2023/2024. The Work Programme and Forward Look for 2024/2025 was developed following the Board undertaking an independently facilitated review of its own effectiveness in February 2024 and identifying its key objectives for 2024/2025. The programme of work and document were finalised at the Board Briefing Session in March 2024 and endorsed by the Board on the 24<sup>th</sup> April 2024.</p> <p>A key addition to the forward plan is the recognition by the Board that an additional meeting of the Board in public was required in the coming year. This additional meeting has been added for March 2025. It is the Board's intention to move to 6 in-public Board meetings in 2026.</p> <p>The work programme and the forward look is attached. Those items marked in red are those that were planned but have not yet been delivered. These will be rescheduled.</p>	
<b>Manylion / Detail</b>	
The Board is asked to note the updated Forward Work Programme and cycle of meetings.	

The Chair, Chief Executive and Interim Board Secretary will keep the Work Programme under constant review and any material changes will be agreed with the Board.