

Item: 11

Title: Schedule of Matters Reserved for the Board Approval

Gweithredu / Action required	For approval
Amseru / Timing	Routine
Argymhelliad / Recommendation	The Board is asked to consider and discuss the new Schedule of Matters Reserved for the Board and approve its adoption.
Risg / Risk	If Llais does not regularly review its Schedule of Matters Reserved for Board Approval, as part of its wider governance arrangements, it will risk operating without the most up to date position for one of its key governance documents. This will risk Llais operating or making decisions that do not meet its required statutory requirements.
Cyllid / Finance	There are no direct financial implications resulting from this paper.
Amcan Cynllun Corfforaethol / Corporate Plan Objective / Amcan Rhaglen / Programme objective	<p>This work relates particularly to objective 5 – which is to grow and improve as an organisation and be a trusted organisation that is valued by everyone.</p> <p>Good governance arrangements will be important enablers for the successful operation and delivery for all aspects of the work of Llais and therefore, achieving all key objectives.</p>
Ecwiti, Amrywiaeth a Chynhwysiant / Equity, Diversity & Inclusion	The are no direct implications for the EDI approach of Llais.
Cyfathrebu / Communications	<p>Please tick one of the following boxes if this activity will have an impact on:</p> <p>Internal: our people <input checked="" type="checkbox"/></p> <p>External: our customers/partners/stakeholders <input checked="" type="checkbox"/></p> <p>External: our organisation’s reputation <input checked="" type="checkbox"/></p>
Cymeradwyaeth / Approval / Clearance	Alyson Thomas, Chief Executive

Trafodaethau / Penderfyniadau Blaenorol / Previous discussions/decisions	Llais has arrangements in place in terms of the reservation and delegation of powers, which were approved in the establishment phase of Llais.
Awdur/ Cyflwyno / Author/presenting	Richard Bevan, Interim Board Secretary
Dyddiad / Date	16 th July 2024
Cefndir / Background	
<p>The Board sets the strategy, and provides scrutiny, oversight and promotes good governance across the work of Llais. It holds the executive team and Tîm Arwain to account for the delivery of the aims, objectives and priorities of Llais to meet the requirements set out in the Health and Social Care (Quality and Engagement) (Wales) Act 2020 and implementation is scrutinised by the organisation’s committees.</p> <p>The organisation also has wider public roles, responsibilities and duties on behalf of and with the citizens of Wales relating to health and social care. Therefore, it is crucially important that an effective governance framework is in place to guide this work, that it is understood throughout the organisation and is operating effectively.</p>	
Manylion / Detail	
<p>Llais as a Welsh Government sponsored public body established to carry out the functions set out in the Health and Social Care (Quality and Engagement) (Wales) Act 2020 requires to have an appropriate governance and assurance framework and arrangements in place. Llais also needs to regularly review these arrangements, keep them updated and make improvements, where required.</p> <p>The Schedule of Matters Reserved for Board Approval lists the matters that are reserved for decision-making only by the Board. It forms part of the governance framework of Llais alongside the Standing Orders, Scheme of Delegation, Standing Financial Instructions, Financial Procedures and the Authorisation Matrix.</p> <p>Earlier in 2024, the Chair and Chief Executive commissioned Eversheds Sutherland to undertake governance advisory and review work. The outputs of the review were received at the end of March. This advice, alongside good practice research, has been used by the Interim Board Secretary to develop this new draft Schedule of Matters Reserved for the Board. These are the matters that the Board must or have decided to retain for its decision making only.</p> <p>Other responsibilities and decisions relating to other aspects of the work of Llais will be delegated via the Chief Executive through the Scheme of Delegation and other associated documents.</p>	



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Matters might also be delegated by the Board to committees of the Board, but these will usually be scrutiny related matters, but will be outlined in the terms of reference of each of the committees.